



Hyder Property Management Professionals Employment Application

Hello and Welcome to Hyder Property Management Professionals! We manage over 90 properties and have positions in the Maintenance, Office, and Managerial functions.

In order to properly classify your application for current as well as future positions please fill out the information below:

What position(s) are you interested in?

- Custodian
- Maintenance
- Manager (Property)
- Manager (Regional)
- Office
- Security

We have properties throughout California....which areas would you be willing to travel/relocate/work in?

Blythe	Northern CA
Chula Vista	Orange County
Coachella Valley	Ramona
Escondido/San Marcos/Vista	Riverside area
Imperial Valley	San Bernardino County
Los Angeles County	San Diego



Hyder Property Management Professionals Employment Application

An Equal Opportunity Employer

Please Print

Date Last Name First Name Middle

Present Address

No. & Street City State Zip

Permanent Address (if different from present address)

No. & Street City State Zip

(____) ____ - ____ (____) ____ - ____
Business Phone Home Phone

Employment Desired

Position applying for: _____

- Are you applying for:
- Regular full-time work? Yes No
 - Regular part-time work?..... Yes No
 - Temporary work, e.g., summer or holiday work? Yes No

What days and hours are you available for work?

If applying for temporary work, during what period of time will you be available?
From: _____ To: _____

Are you available for work on weekends? Yes No

Would you be available to work overtime, if necessary? Yes No

If hired, on what date can you start work? _____

Personal Information

How did you hear about our company and this job opening?

Have you ever applied to or worked for Hyder Property Management? Yes No
If yes, when?

Why are you applying for work at Hyder?

If hired, would you have a reliable means of transportation to and from work? Yes No

Are you at least 18 years old? (if under 18, hire is subject to verification that you are of minimum legal age.) Yes No

Are you able to perform the essential functions of the job for which you are applying, either with or without reasonable accommodation? Yes No

If no, describe the functions that cannot be performed.

(Note: We comply with the ADA and consider reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions. Hire may be subject to passing a medical examination, and to skill and agility tests.)

Education, Training, and Experience

School	Name and Address	No. of years Completed	Did you Graduate?	Degree or Diploma
--------	------------------	------------------------	-------------------	-------------------

High School	_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
	Name			
	Address			
	City State Zip			

College/ University	_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
	Name			
	Address			
	City State Zip			

Vocational/ Business	_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
	Name			
	Address			
	City State Zip			

Do you have any other experience, training, qualifications, or skills that you feel make you especially suited for work at Hyder Property Management? Yes No

If so, please explain:

Employment History

List below all present and past employment starting with your most recent employer (last five years is sufficient). You must complete this section even if attaching a resume.

Name of Employer Telephone No. () - - Fax No. () - -

Type of Business Your Supervisor's Name

Address & Street City State Zip

Dates of Employment: _____
From To E-mail address _____

Your Position and Duties

Reason for Leaving

May we contact this employer for a reference? Yes No

Name of Employer Telephone No. () - - Fax No. () - -

Type of Business Your Supervisor's Name

Address & Street City State Zip

Dates of Employment: _____
From To E-mail address _____

Your Position and Duties

Reason for Leaving

May we contact this employer for a reference? Yes No

Name of Employer Telephone No. () - - Fax No. () - -

Type of Business Your Supervisor's Name

Address & Street City State Zip

Dates of Employment: _____
From To E-mail address _____

Your Position and Duties

Reason for Leaving

May we contact this employer for a reference? Yes No

Employment History Continued...

Name of Employer Telephone No. (____) ____ - ____ Fax No. (____) ____ - ____

Type of Business Your Supervisor's Name

Address & Street City State Zip

Dates of Employment: _____
From To E-mail address

Your Position and Duties

Reason for Leaving

May we contact this employer for a reference? Yes No

References

List below three persons not related to you who have knowledge of your work performance within the last three years.

First Name Last Name Telephone No. (____) ____ - ____

Address & Street City State Zip

Occupation No. of Years Acquainted

First Name Last Name Telephone No. (____) ____ - ____

Address & Street City State Zip

Occupation No. of Years Acquainted

First Name Last Name Telephone No. (____) ____ - ____

Address & Street City State Zip

Occupation No. of Years Acquainted

Please Read Carefully, Initial Each Paragraph and Sign Below

Initials I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material fact on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

Initials I hereby authorize Hyder Property Management Professionals to thoroughly investigate my references, work record, education and other matters related to my suitability for employment and, further, authorize the references I have listed to disclose to the company any and all letters, reports and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release the Company, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.

Initials I understand that nothing contained in the application, or conveyed during any interview which may be granted or during my employment, if hired, is intended to create an employment contract between the Company and me. In addition, I understand and agree that if I am employed, my employment is for no definite or determinable period and may be terminated at any time, with or without prior notice, at the option of either myself or the company, and that no promises or representations contrary to the foregoing are binding on the company unless made in writing and signed by me and the Company's designated representative.

Initials Should a search of public records (including records documenting an arrest, indictment, conviction, civil judicial action, tax lien or outstanding judgment) be conducted by internal personnel employed by the Company, I am entitled to copies of any such public records obtained by the Company unless I mark the check box below. If I am not hired as a result of such information, I am entitled to a copy of any such records even though I have checked the box below.

I waive receipt of a copy of any public record described in the paragraph above.

By signing this application, I further certify that I have read and understand everything contained in this application, including the at-will employment set forth above. Furthermore, I understand that I have the right to consult with an attorney prior to executing this application.

Date

Applicant's Signature